



## WAL Exhibit at the South County Community Center

2235 Lake Robbins, The Woodlands, Texas

**Drop-off / Pick-up: Wednesday, October 12, 2022**

**Take-in & Pick-up Art / Hanging of Art: Thursday, October 13**

**Exhibit Reception: Tuesday, October 18**

### ***Artist Guidelines – Important! Please Read!***

Our featured theme for this exhibit is art/photography depicting **Fall / Winter**. Visualize the colors and scenes of the season, and let those inspire your art.

**Note: Artwork with other themes which meet the guidelines may be exhibited as well!**

Guidelines for WAL artists participating in our exhibit at the **South County Community Center** are:

- You must be a WAL member and keep your membership current during this exhibit.
- **Art Drop-off / Pick-up at SCCC is Wednesday, October 12, 2022, between 2:00 p.m. – 7:00 p.m.** Cut and attach tags to the art you are leaving with one copy of your signed **Artist Registration** form. If you are picking up art from the current exhibit on Wednesday, please fill out the **Art Removal** form and leave at the front desk for our WAL representative.
- **Take-in & Pick-up/Art Hanging is Thursday, October 13 at the Center.** Bring one signed registration form and attach your tags to your art to SCCC between **10:00 a.m. – 12:00 p.m., hang 12:00 p.m. until completion.**

Please contact Emily Startz at [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com) if you need to make arrangements for a different drop-off / pick-up day/time.

- Art submitted must be *original* and have **wire hangers only**. Saw tooth hangers are not accepted. Hanging/wall art only.
- Framed art should have durable frames and should look professional. No glass larger than 16" x 20", prefer plexiglass or other non-breakable material. Clean glass & frames.
- Art larger than 48" in height or width; or heavy art will not be accepted.
- Unframed gallery-wrapped art and photography printed on canvas should have painted/finished sides/edges.
- Art must be **family-friendly**; no political statements, violence, obscenities, or nudity of any kind.

- There is a \$10 hanging fee for each piece of artwork you display in the South County Community Center Exhibit.

You may exhibit up to **five** pieces of your artwork at this exhibit. (*Depending on size. If all are large pieces, email [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com)*).

We **need volunteers** to help with this exhibit!

Pay your \$10 per piece payment online at [www.woodlandsartleague.org](http://www.woodlandsartleague.org), or leave a check when you bring your art made payable to **Woodlands Art League**.

- **Twenty percent** of each sale of art hanging in this exhibit, or any art sold or commissioned resulting from a contact(s) made at this exhibit, is to be donated to WAL.

The Community Center does not handle sales transactions. Sales are to be handled **privately** between you and buyer. Take care of your transactions discreetly or off site. (*You can go outside in front of the building, or to the parking lot*).

After you make a **sale**, go to the WAL website at [www.woodlandsartleague.org](http://www.woodlandsartleague.org) and make your 20% donation, or mail a check to WAL at 701 Sawdust, The Woodlands, TX 77380. When donating, please note title of your art, the amount of the sale, and that this is your 20% donation from your sale at our Exhibit at the SCCC in comments section.

We ask that you attend our exhibit Reception (this is for you!) on **Tuesday, October 18**. We will need volunteers to help with refreshments, meet and greet guests, answer questions about the art, encourage people to browse and vote for our **People's Choice Award**. Bring your business cards to hand out.

- To access editable pdfs and register, go to [www.woodlandsartleague.org](http://www.woodlandsartleague.org) and to the Events/Exhibits page to this event. Download the editable pdfs for the **Artist Registration form, Artist Tags and Artist Removal form** to your desktop.

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Complete in Acrobat Reader. Be sure to rename your file with your name and save. Copy and paste text between your edited Registration Form and Tags to save time. Using the editable pdf is preferred.

**Or**, if you print and complete the Registration form by hand, please type all your art tag information from your Registration form in an email to [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com) so I can copy and paste your text to create your final display tags. Less room for error as we're copying from your text, and take a photo of your Registration form. Email your completed Artist Registration form to: [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com)

Print, cut and attach two completed tags to each piece of your art and your Artist Registration Form for art being exhibited. **The tag with the price goes on the back bottom left of your art.** And, the tag w/o the price goes on front, bottom right. Be careful not to damage art or frame with tape. We will replace your front display tag with a nice printed tag on card stock so we have consistency throughout the exhibit.

- Our next change out will be in about four months. You will be notified when it is scheduled. **We prefer that you do NOT remove art during this exhibit**, but if you must for a *SALE*, or another reason, email [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com), **first**. You will need to complete an **Art Removal – Sign Out form** before you remove or replace art and leave at the front desk at the South County Community Center.

Please email [WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com) if you need to remove your art. We don't want empty wall spaces! You may replace with another piece of your art of similar size with no additional fee. Email a copy of your completed form with tag information so a new display tag can be created for your replacement art.

By signing the **Artist Registration** form, you agree that you have read this **Artist Guidelines** and agree to the terms, and are releasing WAL, the South County Community Center, exhibit coordinators and volunteers from any liability and all claims from damage or loss due to theft, fire, or natural disaster, during this exhibit until art returned to artist. You may want to have your own insurance for your art.

**Contact Emily Startz if you have questions about this exhibit:**

[WALexhibitsdirector@gmail.com](mailto:WALexhibitsdirector@gmail.com)